

TECHNICAL WRITER

Overview

SR Labs provides high-performance global trading platforms, through innovative market-leading software, market data and a low-latency secure networked community. We are now seeking to recruit a Technical Writer.

SR Labs provide a range of enterprise level products and solutions for commercial clients such as Tier 1 investment banks, global hedge funds and other international exchanges. Our company has a broad and diverse product portfolio where our core strength centres on innovation and technology.

Job Profile

You will be part of a multi-disciplinary team that is responsible for the documentation of new development, feature additions, maintenance and support of a number of key components of our various product suites.

- You will be a key contributor to the value add that we bring to our customers.
- Within your team you will contribute to product delivery and documentation, building your product expertise.
- The role will involve interaction with multiple stakeholders spanning Software Development, Testing and Client Support teams.

Key Accountabilities

- Preparation and maintenance of technical documentation that is clear, concise, accurate, comprehensive, effective, and unambiguous.
- Adhere to procedures for creating, maintaining and publishing documentation.
- Create, write, proofread, edit and format any documentation types required for both internal and external customers.
- Gather information for documents by studying existing material, conducting research, interviewing SMEs, and studying the audience to learn their needs and technical level.
- Take ownership for the quality and accuracy of all documents being published.
- Meet expected standards such as accuracy, thoroughness, and correctness in all assigned work.
- Adhere to the standards outlined in the SR Labs Style Guide when creating documentation.
- Proactively manage own tasks and projects to agreed deadlines.
- Take full ownership of, and be accountable for, assigned technical writing tasks, ensuring agreed commitments are met.
- Ensure all stakeholders, including line manager, are kept up-to-date with progress on assigned tasks.
- Publish documentation in different formats, including print and web-based, for both internal and external customers.
- Collaborate with team members to identify innovative ways to improve practices and procedures.

SR LABS

*Professionally
Managed
Solutions for
The Enterprise*

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Knowledge, Skills & Experience required:

Essential:

- Degree (Min 2.1) with professional writing experience.
- Excellent writing and communication skills.
- Experience of authoring tools.
- Strong awareness and interest in technology and engineering.
- Ability to collaborate with stakeholders across engineering and client teams in a fast paced environment.
- Experience in working effectively within a team, and independently.
- Effective communication, interpersonal and organisational skills.

Desirable:

- Capital Market and/or Financial Services knowledge (Trading, Market Data, FIX / FASTFIX protocols).
- 0-3 years' experience of producing quality software related documentation.
- Training delivery experience.
- Web design experience.

Further Information

For more details please contact:

E-Mail: hr@srtechlabs.com

Web: srtechlabs.com/jobs