

# JOB OPPORTUNITY

VELA  
connect · deliver · enable



## NETSUITE ADMINISTRATOR

Location: Chicago

### Overview

Vela is a leading independent provider of trading and market access technology for global multi-asset electronic trading. Our software enables clients to successfully execute on their trading strategies and manage risk across multiple fragmented markets, liquidity pools, and data sources. We help firms successfully differentiate and innovate in an ever-changing, increasingly-regulated and fiercely-competitive landscape, while also reducing total cost of ownership.

Vela's ticker plant, execution gateways, trading platform, and risk and analytics software deliver a unique, ultra-low latency technology stack for electronic low-touch and Direct Market Access (DMA) execution and pricing. We leverage the latest innovations in technology to deliver cutting-edge performance, features, and reliability. Our modular stack is accessed through a single set of trading, data and risk APIs and can be delivered as-a-Service from multiple co-location data centers globally.

With access to more than 200 venues, Vela provides global coverage across all major asset classes. Clients are supported by an award-winning team of technical and business experts available 24x7 from our multiple offices in the US, Europe, and Asia. Vela's clients include traders, market makers, brokers, banks, investment firms, exchanges, and other market participants.

### Job Profile

The NetSuite systems administrator will be primarily responsible for the support and maintenance of NetSuite applications, configuration, implementation & system administration. The position will work primarily with management to closely align the NetSuite system with business goals.

### Key Accountabilities

- Work with users across the organization to solve data and technical issues
- Recommend, create and manage customizations and enhancements
- Build & maintain reports, saved searches, and user dashboards
- Create and maintain documentation of the system and business processes
- Train users on the system (as needed)
- Support IT Security requirements including managing user roles and user access to the system
- Support Finance/IT Audit requirements & IT data management
- Maintain confidentiality of company programs, activities, records and financial information
- Assist Finance team with other duties as assigned.



## Knowledge, Skills & Experience required

- 3+ years NetSuite OneWorld
- 2+ years SuiteScript experience
- Strong functional and technical knowledge of NetSuite (certification is a + ) including hands-on implementation, integration, customization and support experience
- Ability to manage projects and work closely with business stakeholders
- Ability to prioritize and manage multiple tasks
- Excellent communication & written skills along with the ability to communicate with all levels within the organization
- Meticulous attention to detail
- Knowledgeable of Software Development Lifecycle Management
- Proficient in MS Office, database management, cloud applications
- Experience with the financial services industry and/or software industry is a +

## Further Information

For more details on our organization, please visit our website: [TradeVela.com](https://www.TradeVela.com)

*Vela Trading Systems is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or protected veteran status and will not be discriminated against on the basis of disability.*